



**PRIVACY POLICY IN ACCORDANCE WITH ART. 13 OF REGULATION EU NO. 679/2016 OF 27 APRIL 2016**

This privacy policy is issued in accordance with Art. 13 of Regulation EU 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and in respect of the laws on personal data processing and on the free movement of such data.

**Data Controller**

The Data Controller is Politecnico di Milano - Director General delegated by the pro-tempore Rector - contact: [dirgen@polimi.it](mailto:dirgen@polimi.it).

**Data Protection Officer and contact details**

Mr Vincenzo Del Core - privacy@polimi.it tel.: 0223999378.

**Purposes and legal basis of data processing, categories of data and data storage period.**

For the purposes of applying the relevant European and national legislation (Reg. EU 679/2016, hereafter, Regulation), we inform you that your personal data will be used for the following purposes:

<b>Purposes of processing for which your personal data will be used</b>	<b>Legal basis of processing</b>	<b>Categories of personal data processed</b>	<b>Personal data storage period</b>
<b>Purpose 1:</b> Organisation, management and reporting activity of the works of the University's collegial bodies: Academic Senate, Board of Governors, Board of Auditors, Student Council.	To comply with a legal obligation (Art. 6, paragraph 1, letter c) and Art. 9, paragraph 2 of Regulation EU), with particular reference to Art. 2(6), paragraph 2, letter f) in accordance with Italian Legislative Decree no. 196 of 2013, modified by Italian Legislative Decree no. 101 of 2018	<ul style="list-style-type: none"> <li>• Personal details</li> <li>• Tax details (tax code)</li> <li>• Contact details (email, mobile number)</li> </ul>	The necessary data will be stored, in respect of the principle of transparency and principles of lawfulness, proportionality and minimisation, indefinitely
<b>Purpose 2</b> Organisation, management and reporting activities of the works of the	To comply with a legal obligation (Art. 6, paragraph 1, letter c) and Art. 9, paragraph 2 of Regulation EU), with	<ul style="list-style-type: none"> <li>• Personal details</li> <li>• Tax details (tax code)</li> <li>• Contact details (email, mobile</li> </ul>	The necessary data will be stored, in respect of the principle of transparency and principles of lawfulness, proportionality and minimisation, indefinitely



Student Discipline Commission	particular reference to Art. 2(6), paragraph 2, letter f) in accordance with Italian Legislative Decree no. 196 of 2013, modified by Italian Legislative Decree no. 101 of 2018	number)	
<b>Purpose 3:</b> the data provided will be processed to manage the University resolutions	To comply with a legal obligation (Art. 6, paragraph 1, letter c) of the Regulation)	<ul style="list-style-type: none"><li>• Personal details</li><li>• Tax details (tax code)</li><li>• Career data</li></ul>	The necessary data will be stored, in respect of the principle of transparency and principles of lawfulness, proportionality and minimisation, indefinitely
<b>Purpose 4:</b> compliance with legal obligations in relation to transparency of the public administration	To comply with a legal obligation (Art. 6, paragraph 1, letter c) of the Regulation), with particular reference to Art. 14, paragraph 1 of Italian Legislative Decree no. 33 of 2013	<ul style="list-style-type: none"><li>• Identification data</li><li>• Personal details</li><li>• Tax details (tax code and income declaration)</li><li>• Financial data</li></ul>	The necessary data will be stored, in respect of the principle of transparency and principles of lawfulness, proportionality and minimisation, indefinitely

In reference to purpose 4, the spouses and/or cohabiting partners of the data subject may be asked to submit declarations of the data included in the table, subject to their consent. The provision of data is, in this case, optional.

### **Nature of the data**

The provision of data is mandatory.

### **Special categories of data**

The personal data belonging to special categories in accordance with Art. 9 of the Regulation are permitted in accordance with Art. 2(6), paragraph 2, letter f) of Italian Legislative Decree no.196 of 2013, modified by Italian Legislative Decree no. 101 of 2018, as the public interest in processing carried out by entities that conduct duties related to the exercise of public powers, with particular regard to the preparation of minutes and reports of the activity of representative assemblies, commissions and other collegial bodies or assemblies, is considered relevant..



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### **Data processing methods**

The processing carried out for the purposes indicated above is performed on digital media with electronic or, in any case automated, tools. They are also stored in paper archives and digitally for the duration of the period of stay and thereafter for the time during which Politecnico di Milano is subject to storage obligations.

Duly authorised persons are entitled to access the data acquired for the aforementioned purposes.

### **Categories of recipients**

In relation to the indicated purposes, the data may be communicated to categories of public and/or private entities, or they may be communicated to companies which provide services, even external, on behalf of the Controller, appointed, if necessary, as processors. In particular, your personal data may also be communicated to other public administrations, even anonymously, if they need to process the data for any procedures under their own institutional remit, as well as to all public entities to which - in the presence of the respective conditions - the communication is mandatorily required by provisions of European law, standards or regulations, as well as to insurance institutions in relation to any accident claims.

In particular, the data may be sent, upon motivated request, to the following recipients:

- Lombardy Regional Government
- Municipality of Milan
- Entities in which Politecnico di Milano invests

### **Data storage period**

For archiving and storage purposes, the necessary data for the purposes of the proper functioning of the Public Administration will be stored, in respect of the principle of transparency and principles of lawfulness, proportionality and minimisation, indefinitely.

### **Data subject rights**

As the data subject, you may at any time ask the Controller for:

- confirmation of the existence or your personal data;
- access to your personal data and related information; correction of inaccurate data or completion of incomplete data; deletion of your personal data (under one of the conditions indicated in Art. 17, paragraph 1 of the Regulation and in respect of the exceptions envisaged in paragraph 3 of that article); the block on data processed in violation of the law, including those whose storage is not necessary in relation to the purposes for which the data were collected or subsequently processed;

As data subject, you have the right to object, partly or in full:

- on legitimate grounds, to the processing of your personal data, even if it is relevant for the purpose for which the data was collected;
- to the processing of your personal data for the purposes of sending promotional material on training initiatives and cultural events of Politecnico di Milano.

These rights may be exercised by contacting [privacy@polimi.it](mailto:privacy@polimi.it).



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If you believe that your rights have been infringed by the Controller and/or by a third party, you are entitled to lodge a complaint with the Data Protection Authority (for Italy [www.garanteprivacy.it](http://www.garanteprivacy.it)) and/or with another competent supervisory authority by virtue of the Regulation.