

BOOK PURCHASE REQUEST FORM

DEPARTMENT:

REQUESTER DETAIL:

Last Name	
First Name	

BOOK TO BE PURCHASED:

Author	
Title	
Publisher	
Year	
ISBN	
Price	

THE BOOK IS/WILL BE INCLUDED IN THE COURSE BIBLIOGRAPHY:

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☐	REQUEST PURCHASE USING DEPARTMENT FUNDS
☐	SUGGEST PURCHASE FOR THE LIBRARY (specify):

(insert an X next to the chosen option))

NOTES

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Date _____